

Secure Your Training Budget

Register for our [Giwidosendamin Certificate Program](#) and get it covered by your organization.

We believe in investing in your ability to walk alongside others.

Most organizations have internal budgets for training which don't get used because, let's be real, asking for money can be awkward. But we're here to change that and make sure you get the training you deserve.

Use our template to make the approval process a little bit smoother with your organization.

STEP 01 | LAY THE GROUNDWORK

You don't need to storm into your boss's office and demand your training budget (even though that would be a bold move!). Rather, we recommend easing into your request by sending a quick message.

We've found this template has worked for us:

Hey [Manager], I found a training program that I think would really help me in my role – can I send over the details?

STEP 02 | SEND A THOUGHTFUL EMAIL

Once you get that thumbs up, follow up with an email! Use the template below and fill in the blanks with the parts that are specific to you and your organization. Feel free to adjust whatever isn't relevant to your context.

Email Template

Hi [Manager],

Here's the information on the Giwidosendamin Certificate Program I messaged about.

It's a five-day training taking place in [program city] on [program date]. It's an opportunity to learn about the impacts of addictions and suicide, and gain skills for supporting others. Here are some of the topics that will be covered:

- Understanding Clinical and Cultural Approaches to Healing
- Building Tools and Self-Awareness as a Helper
- Expanding Cultural Competency
- The Role of Reconnection and Resilience
- Exploring the Impacts of Addictions and Suicide
- Navigating Resistance and Motivating Change
- The Role of Sharing on the Healing Journey

You can see the full program outline [here](#).

If I'm approved for funding, I'll be able to help out others on our team with what I learn, and provide better care to our clients and community.

My goal is to help us prepare for **[insert relevant project or goal]**, which will help us **[insert key action to achieve goal or complete project]**.

Would I be able to use my professional development budget towards this program? We could also use any training grants that might be available.

Thanks for your consideration!

STEP 03 | FOLLOW UP

Don't worry if you don't hear back right away. As you know, managers have a lot on their plate and are usually grateful when their team members take initiative and follow up.

Use this template and adjust as necessary:

Follow-Up Email Template

Hi **[Manager]**!

Did you have a moment to take a look at the Giwiidosendamin Certificate Program I sent over? I'd love to get your approval before the next session fills up.

I think this course will really help me:



- **Goal 1**
- **Goal 2**
- **Goal 3**

I'd be happy to compile key learnings and share them with you and the team. [Here's the link](#) again with all the details.

Thanks again for considering this!

Asking doesn't have to be intimidating or awkward. We hope this helps!

YOUR BOSS APPROVED! WHAT HAPPENS NEXT?

You can register [here](#)! You can choose to pay right away, or we can send you an invoice that your finance department can pay later. After you have completed the program, you will receive a certificate to prove that you put in a lot of hard work.

We can't wait to see what you can do with your new support skills! Let us know if you have any questions along the way.